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United Nations Children's Fund

Executive Board

Annual session 2019

11–13 June 2019

Item 2 of the provisional agenda

Provisional annotated agenda, timetable and organization of work

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Provisional annotated agenda

1. Opening of the session

The Executive Board will hear opening statements by the President of the Executive Board and the Executive Director of UNICEF.

Organizational and procedural matters

2. Adoption of the provisional annotated agenda, timetable and organization of work

For decision (E/ICEF/2019/9)

The provisional agenda has been prepared in consultation with the Bureau of the Executive Board on the basis of the programme of work adopted by the Board at its second regular session of 2018 and the recommendations of the Bureau. The Board will adopt the agenda for the session, making any amendments it considers necessary.

3. Working methods

For decision

The Executive Board will hear an update on the implementation of the requests made by the Board in its decisions 2018/14 and 2019/1.

UNICEF focal point:

Ms. Hai Kyung Jun

Secretary of the Executive Board

hkjun@unicef.org/212-326-7118

Programme and policy matters

4. Annual report for 2018 of the Executive Director of UNICEF

For decision (E/ICEF/2019/10)

The report covers 2018, the first year of the UNICEF Strategic Plan, 2018–2021. It takes stock of the progress made towards the aims of the Strategic Plan, presenting and analysing progress and performance against key indicators. The report is accompanied by (a) a report on the implementation of the Integrated Results and Resources Framework of the Strategic Plan, 2018–2021; (b) a report on the implementation of the quadrennial comprehensive policy review of operational activities for development of the United Nations system; (c) a report on the implementation of the common chapter of the Strategic Plan; and (d) a data companion and scorecard.

UNICEF focal point:

Mr. Laurence Chandy

Director, Division of Data, Research and Policy

lchandy@unicef.org/917-265-4594

UNICEF report on the recommendations of the Joint Inspection Unit

For information (E/ICEF/2019/11)

In accordance with Executive Board decision 2001/4, the report summarizes the UNICEF response to recommendations that are relevant to the organization contained in reports and notes issued from January through December 2018.

UNICEF focal point:
Ms. Diane Kepler
Deputy Director, Division of Financial and Administrative Management
dkepler@unicef.org/212-824-6386

5. Annual report on UNICEF humanitarian action

For decision (E/ICEF/2019/12)

The report provides an update on UNICEF humanitarian action in 2018.

UNICEF focal point:
Mr. Manuel Fontaine
Director, Office of Emergency Programmes
mfontaine@unicef.org/212-326-7163

6. Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021

For information (E/ICEF/2019/13)

In accordance with Executive Board decision 2014/8, the report provides an update on programmatic and institutional results, including financial resources and expenditures, based on the results matrix, indicators and performance benchmarks of the Gender Action Plan. The report is accompanied by a data companion and scorecard.

UNICEF focal point:
Ms. Lauren Rumble
Principal Adviser, Gender and Development, Programme Division
lrumble@unicef.org/212-326-7690

7. UNICEF programme cooperation

(a) Country programme documents

For decision

The country programme document listed below is presented to the Executive Board for discussion and approval on a no-objection basis, in accordance with Executive Board decision 2014/1. The country programme document, costed evaluation plan and United Nations Development Assistance Framework results matrix are available on the UNICEF Executive Board website.

West and Central Africa

Congo (E/ICEF/2019/P/L.3)

UNICEF focal point:
Mr. Ted Chaiban
Director, Programme Division
tchaiban@unicef.org/212-326-7540

(b) Extensions of ongoing country programmes

For decision (E/ICEF/2019/P/L.4)

In accordance with Executive Board decision 2009/11, the Executive Board will be (i) informed of the two-month extension of the country programme for Mali and the first one-year extension of the country programme for Tunisia; and (ii) requested to approve a one-year extension of the country programme for Yemen, following two previous one-year extensions and a previous two-year extension.

UNICEF focal point:
Mr. Isa Achoba
Associate Director, Field Results Group
iachoba@unicef.org/212-303-7936

Evaluation, audit and oversight matters

8. Evaluation reports and management responses

Annual report for 2018 on the evaluation function in UNICEF, and management response

For decision (E/ICEF/2019/14); for information (E/ICEF/2019/15)

The annual report is prepared in accordance with Executive Board decision 2008/4, which requested UNICEF to report annually to the Board on the evaluation function and on the findings and recommendations of evaluations. The report provides information on global developments in evaluation and the current state of the evaluation function in UNICEF, and outlines progress made in response to requests contained in Board decisions. The report is accompanied by a management response.

UNICEF focal point for the annual report:
Mr. George Laryea-Adjei
Director, Evaluation Office
glaryeaadjei@unicef.org/212-824-6393

UNICEF focal point for the management response:
Ms. Diane Kepler
Deputy Director, Division of Financial and Administrative Management
dkepler@unicef.org/212-824-6386

Evaluation of the coverage and quality of the UNICEF humanitarian response in complex humanitarian emergencies, and management response

For decision (E/ICEF/2019/16; E/ICEF/2019/17)

The report presents the findings, conclusions and recommendations of the recently finalized corporate evaluation of the coverage and quality of the UNICEF humanitarian response in complex humanitarian emergencies. The purpose of the evaluation was to generate, through robust and systematic analysis across a range of country contexts, practical solutions to inform the ways in which UNICEF can improve the coverage and quality of its humanitarian response. Both the evaluation process and the results contribute to a body of evidence and learning about the enablers for and barriers to delivering principled, high-quality humanitarian programming in complex humanitarian emergencies, and how these have impacted UNICEF performance and its ability to reach affected populations. The Executive Board will be presented with an executive summary of the evaluation report and a management response. The full report is available on the UNICEF Evaluation Office website.

UNICEF focal point for the evaluation report:
Mr. George Laryea-Adjei
Director of Evaluation
glaryeaadjei@unicef.org/212-824-6393

UNICEF focal point for the management response:
Mr. Manuel Fontaine
Director, Office of Emergency Programmes
mfontaine@unicef.org/212-326-7163

9. Report of the Ethics Office of UNICEF for 2018, and management response

For decision (E/ICEF/2019/18); for information (E/ICEF/2019/19)

In accordance with Executive Board decisions 2010/18 and 2018/11, the annual report on the activities of the Ethics Office and a management response are submitted to the Board at its annual session.

UNICEF focal point for the report:

Ms. Ursula Wellen

Principal Adviser, Ethics

uwellen@unicef.org/212-326-7142

UNICEF focal point for the management response:

Ms. Diane Kepler

Deputy Director, Division of Financial and Administrative Management

dkepler@unicef.org/212-824-6386

10. Internal Audit and Investigations

Office of Internal Audit and Investigations 2018 annual report to the Executive Board, and management response

For decision (E/ICEF/2019/AB/L.3); for information (E/ICEF/2019/AB/L.4)

The report, prepared annually in accordance with Executive Board decision 1997/28, provides an overview of the Office, describes the key issues highlighted by its internal audit and investigations work, summarizes the organizational follow-up to the implementation of audit recommendations and provides information on the disclosure of internal audit reports during 2018, in accordance with decision 2012/13. The report includes an overall opinion, based on the scope of internal audit work undertaken by the Office, on the adequacy and effectiveness of the organization's framework of governance, risk management and control, in accordance with decision 2015/11, and information on investigations performed by the Office and actions taken, in accordance with decision 2018/12. The management response is submitted to the Executive Board in accordance with several decisions, the most recent being decision 2018/12.

UNICEF focal point for the report:

Mr. Bolton Nyema

Deputy Director, Office of Internal Audit and Investigations

bnnyema@unicef.org/212-326-7518

UNICEF focal point for the management response:

Ms. Diane Kepler

Deputy Director, Division of Financial and Administrative Management

dkepler@unicef.org/212-824-6386

UNICEF Audit Advisory Committee 2018 annual report to the Executive Board

For information

The annual report of this independent external oversight body is presented to the Executive Board for information.

UNICEF focal point:

Mr. Bolton Nyema

Deputy Director, Office of Internal Audit and Investigations

bnnyema@unicef.org/212-326-7518

UNICEF Audit Advisory Committee focal point:

Mr. Kamlesh Vikamsey

Chair, Audit Advisory Committee

kamlesh@kkc.in/+91-93232 62551

11. Update on policies and processes of UNICEF on tackling sexual exploitation and abuse and sexual harassment

In accordance with its decision 2018/8, the Executive Board will be presented with an update on policies and processes of UNICEF on tackling sexual exploitation and abuse and sexual harassment. The update will include examples of work undertaken at the country level to prevent and respond to sexual exploitation and abuse, as well as a panel of guest speakers.

UNICEF focal point:

Ms. Isabella Castrogiovanni

Senior Coordinator, Sexual Exploitation and Abuse and Workplace Abuse

icastrogiovanni@unicef.org/212-326-7675

Resource, financial and budgetary matters

12. Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system

For decision

In its decision 2018/15, the Executive Board requested UNICEF to continue its engagement with the Board on the implementation of General Assembly resolution 72/279 and to provide regular updates on that work.

UNICEF focal point:

Ms. Carla Haddad Mardini

Director, Public Partnerships Division

chaddadmardini@unicef.org/212-326-7160

Other matters and adoption of draft decisions

13. Address by the Chairperson of the UNICEF Global Staff Association

The Chairperson of the Global Staff Association addresses the Executive Board at its annual session.

UNICEF focal point:

Ms. Scholastica Madowo

Chairperson, Global Staff Association

smadowo@unicef.org/212-824-6135

14. Other matters

The Executive Board has before it the provisional list of agenda items for its second regular session of 2019 and may consider discussing any other issue under this agenda item.

15. Adoption of draft decisions

16. UNICEF Staff Team Awards and closing statements by the Executive Director of UNICEF and the President of the Executive Board

Following the announcement of the 2019 Staff Team Awards, the Executive Board will hear statements by the Executive Director of UNICEF and the President of the Executive Board.

Provisional timetable and organization of work for the 2019 annual session of the UNICEF Executive Board¹

Tuesday 11 June	a.m. 10:00–1:00	Item 1	Opening statements by the President of the Executive Board and the Executive Director of UNICEF
		Item 2	Adoption of the provisional annotated agenda, timetable and organization of work
	1:15–2:45	Item 4	Annual report for 2018 of the Executive Director of UNICEF UNICEF report on the recommendations of the Joint Inspection Unit General debate
			<i>Informal consultations</i>
p.m. 3:00–5:00	3:00–5:00	Item 4	General debate (<i>cont'd</i>)
		Item 6	Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021
		Item 7	UNICEF programme cooperation (a) Country programme documents (b) Extensions of ongoing country programmes
	5:00–6:00		<i>Informal consultations</i>
Wednesday 12 June	a.m. 10:00–1:00	Item 11	Update on policies and processes of UNICEF on tackling sexual exploitation and abuse and sexual harassment
		Item 9	Report of the Ethics Office of UNICEF for 2018, and management response
		Item 10	Internal Audit and Investigations Office of Internal Audit and Investigations 2018 annual report to the Executive Board, and management response UNICEF Audit Advisory Committee 2018 annual report to the Executive Board
	1:15–2:45		<i>Informal consultations</i>
p.m. 3:00–5:00	3:00–5:00	Item 10	Internal Audit and Investigations (<i>cont'd</i>)
		Item 5	Annual report on UNICEF humanitarian action
		Item 8	Evaluation reports and management responses Annual report for 2018 on the evaluation function in UNICEF, and management response Evaluation of the coverage and quality of the UNICEF humanitarian response in complex humanitarian emergencies, and management response

¹ When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable will be adjusted accordingly.

	5:00–6:00		<i>Informal consultations</i>
Thursday	a.m.	Item 8	Evaluation reports and management responses (<i>cont'd</i>)
13 June	10:00–1:00	Item 12	Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system
		Item 3	Working methods
		Item 13	Address by the Chairperson of the UNICEF Global Staff Association
	1:15–2:45		<i>Informal consultations</i>
	p.m.	Item 14	Other matters
	3:00–5:00	Item 15	Adoption of draft decisions
		Item 16	UNICEF Staff Team Awards and closing statements by the Executive Director of UNICEF and the President of the Executive Board
